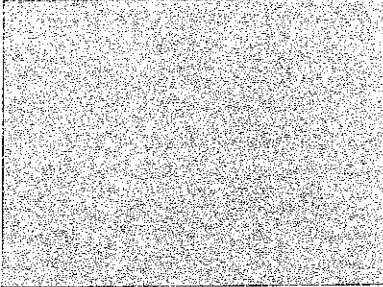




UNCLAIMED PROPERTY

BRENDA D. WILLIAMS
DEPUTY TREASURER

June 20, 2019



Controller

RE: Audit - Action Needed Within 30 Days

Dear Mr.

The North Carolina Department of State Treasurer (DST) oversees and maintains the State's unclaimed property. Pursuant to North Carolina General Statute Chapter 116B, the North Carolina Unclaimed Property Division (UPD) is responsible for recovering, safekeeping, and returning such property to its rightful owners. The UPD is contacting Corporation to ensure Corporation is in compliance with statutory reporting requirements.

The first step in determining your company's compliance is requesting Corporation to complete the enclosed NC Holder Information Form and return it along with this bar coded letter, to the address below within 30 days from the date of this letter.


Most businesses have unclaimed property as a result of normal business operations and may include outstanding accounts payable or payroll checks, unidentified remittances or deposits, credit balances, securities that belong to another party, etc. Pursuant to law, all companies must annually complete a thorough review of their accounting records, including any subsidiaries and divisions, to determine whether they are holding unclaimed property belonging to a North Carolina owner.

If property is identified in the course of this review, you are considered a "holder" of unclaimed property. As a holder you are required to attempt to locate the owner of property valued at \$50.00 and more. If you are unsuccessful in locating the owner, and for all property valued under \$50.00, you are required to report the property to the UPD after the statutory dormancy period.

A complete listing of the types of unclaimed property, as well as, a Holder Reporting Guide, North Carolina General Statute Chapter 116B, and other resources to assist you with reporting unclaimed property are available at www.NCCash.com/reporting.

If you have any questions about unclaimed property requirements or completing the NC Holder Information Form, please contact the UPD at (919) 814-4200, option 3, and a representative will be glad to assist you.

Sincerely,


Rebecca Bullock
Compliance Specialist